

## **POSITION ANNOUNCEMENT**

**Classification Title:** Executive Director

**Pay Grade/Salary Range:** Salary Range: Expected to be \$90,000-\$105,000, commensurate with education and experience, plus full-time benefits

**Position Reports to:** Registry Board

**Agency:** Kentucky Registry of Election Finance  
Additional information may be found at [www.kref.ky.gov](http://www.kref.ky.gov)

**Work Location:** 140 Walnut Street, Frankfort, KY 40601

**Duties include:**

- Supervision of all Registry staff
- Oversees all aspects of Registry business and activities
- Represents agency at various public speaking opportunities

**Preferred Qualifications:**

- Law License, MBA or Masters Level Management Degree Preferred
- Minimum of five (5) years of experience supervising a team of five (5) or more employees in a law firm, government agency or regulated business
- Excellent organizational skills
- Strong interpersonal communication skills
- Strong interpersonal skills and desire and ability to promote teamwork
- Excellent project management skills

**Applicant Procedure:** Send letter of application specifically addressing interest in and qualifications for the position, and include current resume and minimum of five (5) professional references, with specific contact information, marked **CONFIDENTIAL** **no later than January 15, 2015** to:

Personnel Committee, In Care of: Craig C. Dilger, Chairman  
Kentucky Registry of Election Finance  
Stoll Keenon Odgen PLLC  
2000 PNC Plaza  
500 West Jefferson Street  
Louisville, KY 40202-2828

The Kentucky Registry of Election Finance is an equal opportunity employer M/F/D/V